

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING**

High School Board Room

June 9, 2015

7:30 p.m.

Agenda



I. OPENING PROCEDURES

- A. ***Call to Order***
- B. ***Recording of Attendance by the Secretary***
- C. ***Pledge of Allegiance***

II. APPROVAL OF MINUTES OF MAY 26, 2015

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Student/Staff Activities*

Lower Milford Elementary School Mrs. Kristen Lewis

HS Student Recognition-Continuous Energy Improvement...Mr. Todd Bergey

B. *Blackboard Agreement Renewal*

The Administration recommends approval of the renewal agreement for School World Multi-Media Connect, Staff Connect, and Student Connect services at an annual cost of \$7,732.44 for the term July 1, 2015 and ending June 30, 2016.

C. *Middle School Handbook*

The Administration recommends approval of the Middle School Parent/Student Handbook for the 2015-2016 school year. (V, C)

D. *High School Handbook*

The Administration recommends approval of the High School Handbook for the 2015-2016 school year. (V, D)

VI. BUSINESS AND FINANCE

A. *Accounts Payable*

***The Administration recommends approval of the bills to be paid as of June 9, 2015. (VI, A)**

B. *Insurance Policies*

The Administration recommends renewal of the following existing insurance policies for the 2015-2016 school year as follows:

- **Package Policy (Property and Fire, General Liability, EDP, Inland Marine, Contractors Equipment, Crime, Boiler & Machinery, etc.) – Liberty Mutual Group at an annual premium of \$90,197 (an increase of 0.8%).**
- **School Leaders Legal Liability (Employer’s Liability for Directors, Employees, and Volunteers) – Old Republic Insurance Company at an annual premium of \$18,238 (a decrease of 12%).**
- **Umbrella Liability Policy (Excess Coverage above Underlying Policies) – American Alternative Insurance Company at an annual premium of \$18,452 (an increase of 17%).**
- **Blanket Policy for PTA’s, PTO’s, Booster Clubs, etc. – Liberty Mutual Insurance Company at an annual premium of \$501 (unchanged).**

C. *Appointment of Solicitor*

The Administration recommends approval for Sweet, Stevens, Katz & Williams as school solicitor for the 2015-2016 school year. (VI, C)

D. *Cafeteria Price Increase*

The Administration recommends a \$0.15 increase in lunch prices for students and a \$0.25 increase for adult lunch meals for the 2015-2016 school year. This would result in lunch prices of \$2.50 at the elementary and intermediate schools, \$2.80 at the middle and high schools, and \$4.25 for adult lunch meals. Lunch prices have not increased in the past 7 years. A la Carte and milk prices will remain the same.

E. *Southern Lehigh Public Library Update*

The School Board’s representative to the Southern Lehigh Public Library, Mr. Keith Scattergood, would like to provide the Board with a Library update.

VII. SUPPORT SERVICES

A. *Natural Gas Energy Purchase*

The Administration recommends an 80% hedge purchase of natural gas for the period November 1, 2015 through October 31, 2017 at a cost not to exceed \$3.30 per dekatherm. UGI Energy Services, LLC, One, Meridian Blvd., Suite 2C01, Wyomissing, PA 19601 will make the transaction on behalf of the School District as approved at the April 13, 2015 School Board Meeting.

B. *Middle School Asphalt Project*

The Administration recommends pre-approval of the Middle School Asphalt Project in an amount not to exceed \$80,000. The bid opening is to occur on June 15, 2015 21th award required no later than June 23, 2015, to ensure completion prior to the start of the 2015-2016 school year. Award will be made to the lowest bidder from the attached list of bidders. Bid results will be shared at the July 13, 2015 School Board Meeting. (VI, B)

VIII. PERSONNEL

A. *Certificated Staff*1. *Resignation*

*The Administration recommends accepting the resignations of the following staff, effective the last teacher day of the 2014-2015 school year:

Holly Emmert, Language Arts Teacher, Southern Lehigh Middle School

Elizabeth Matthews, .5 Spanish Teacher, Southern Lehigh High School

Mary Frances Prudente, Special Education Teacher, Southern Lehigh High School

2. *Appointment*

The Administration recommends approval of the following staff, effective August 24, 2015: (VIII, A-2)

Erik J. Steiner, Chemistry/Biology Teacher, Southern Lehigh High School, Master's Step 5, an annual salary of \$64,394. Mr. Steiner will fill the position due to the resignation of *Mrs. Meredith Dapsis*.

B. *Noncertificated Staff*1. *ESY Staff*

*The Administration recommends approval of the following ESY Instructional Assistants, an hourly rate of \$17.81, effective July 6 through July 30, 2015:

Debbie Zweifel

Kristen McGuire

Tracy Stough

Stephanie Kauffman

Linda McGovern

Christina Jann

Stephanie Hantz

Rose Poskay

Heather Jani

2. *Seasonal Employees (New)*

*The Administration recommends approval of the following new seasonal employees (*pending receipt of required documentation*) for June 1, 2015 through May 31, 2016 at a rate of \$7.25 per hour: (VIII, B-2)

Brent Christman

Edward Gallagher

Claire Glendinning

Derek McDonald

3. *Seasonal Employees (New)*

*The Administration recommends approval of the following new seasonal employees for June 1, 2015 through May 31, 2016 at a rate of \$8.25 per hour (*pending receipt of required documentation*): (VIII, B-3)

William DeCasere

Hannah Docalovich

Jonathan Schroy

4. *Seasonal Employee (Returning)*

*The Administration recommends approval of the following returning seasonal employee for June 1, 2015 through May 31, 2016 at a rate of \$8.25 per hour:

Dylan Sheaffer

5. *Retirements*

*The Administration recommends accepting the retirements of the following staff:

Anneliese Cygan, Cafeteria Worker, Southern Lehigh High School, effective end of business day June 3, 2015. Ms. Cygan has been a district employee for 12 years.

Karen Russell, 3 hour Instructional Assistant, Hopewell Elementary School, effective end of business day June 10, 2015. Ms. Russell has been a district employee for 11 years.

6. *Appointment*

*The Administration recommends approval of the following staff (*pending receipt of required documentation*):

Lynne Maynard, Central Accounts Secretary, High School, an hourly rate of \$19.07, effective June 15, 2015. Ms. Maynard will fill the position due to the resignation of *Nicole Landis*.

C. *Extra-Compensatory*

1. *Speech and Debate Judge*

*The Administration recommends approval of Joseph Funk, Speech and Debate Judge, a rate of \$63.99 per event, effective June 10, 2015

2. *ESY Staff*

*The Administration recommends approval of the following ESY Certificated Staff, an hourly rate of \$42.28 for the period effective July 6, 2015 through July 30, 2015:

Tracy Hammond

Susan Olinik

Lisa Lowry

Nicholas Weaver

Thomas Seidenberger

Lisa Dex

Caryn Bronfenbrenner

Shannon Mauro

Linda Milliman

Carol Macomb

Chelsea Winkelspecht

Danielle Castegnera-Westwood

3. *2015-2016 Subject Area Leaders*

The Administration recommends approval of the following Subject Area Leaders for the 2015-2016 school year. Actual stipends will not be known until the 2015-2016 school year begins. Stipends listed are those of 2014-2015 as noted in the Collective Bargaining Agreement:

Pamela Kuntzman Language Arts, K-6 \$1743.50**

Victoria Butz Language Arts, K-6 \$1743.50**

***Shared position and total stipend of \$3487.*

Heather Toto Language Arts, 7-8 \$3018

Jeffrey Hershey Language Arts, 9-12 \$3487

Danielle Pompella Mathematics, K-6 \$1743.50**

Joseph Deutsch Mathematics, K-6 \$1743.50**

***Shared position and total stipend of \$3487.*

Christopher Strobl Mathematics, 7-8 \$3018

Ryan Haupt Mathematics, 9-12 \$1743.50**

Justina Viola Mathematics, 9-12 \$1743.50**

***Shared position and total stipend of \$3487.*

Angela Fulmer Social Studies, K-6 \$1509**

Tricia Anderson Social Studies, K-6 \$1509**

***Shared position and total stipend of \$3018.*

Anita Benedix Social Studies, 7-8 \$2431

Thomas Beaupre Social Studies, 9-12 \$3018

David Kohler Science, K-6 \$1509**

Nicholas Weaver Science, K-6 \$1509**

***Shared position and total stipend of \$3018.*

David Marchek Science, 7-8 \$2431

Joann Peralta Bus., Computers and Info Tech, K-12 \$1743.50**

Bonnie Organski Bus., Computers and Info Tech, K-12 \$1743.50**

***Shared position and total stipend of \$3487.*

Douglas Bolasky Music, K-12 \$3487

Joan Imms-Geiser World Language, K-12 \$3487

<u>Stephanie Donald</u>	Art, K-12***	\$1162.33**
<u>Lynn Yocum</u>	Art, K-12	\$1162.33**
<u>Marilyn Hower</u>	Art, K-12	\$1162.33**
<i>**Shared position and total stipend of \$3487.</i>		
<i>***Plus an additional stipend of \$500 per year.</i>		
<u>Megan Dellegrotti</u>	Physical Ed/Health	\$1743.50**
<u>Dianna Riegel</u>	Physical Ed//Health	\$1743.50**
<i>**Shared position and total stipend of \$3487.</i>		
<u>Robert Gaugler</u>	Technology Education, K-12	\$3487
<u>Corry Robbins</u>	Library K-12	\$2431
<u>Linda Gross</u>	Family Consumer Science	\$3018
<u>Kate Wechtler</u>	Special Education, K-6	\$2325
<u>Patricia Schultheis</u>	Special Education, 7-8	\$2325
<u>Caryn Bronfenbrenner</u>	Special Education, 9-12	\$3099
<u>Merrilyn Pysher</u>	Health Services Leader	\$2583
<u>Tamme Westbrook</u>	Guidance Leader, 9-12	\$2583

4. *Liberty Trails Staff*

*The Administration recommends approval of the following staff for the Liberty Trails Program held on June 24 through July 2, 2015:

Russell Tucker, Teacher Instructor, a stipend of \$586.89 per week

Judy Miller, Licensed Personal Care Assistant, an hourly rate of \$20.40**

Kathy Allwein, Licensed Personal Care Assistant, an hourly rate of \$20.40**

***Shared position*

5. *SAT Prep Course*

*The Administration recommends approval of the following SAT Prep Course Instructors for Fall, 2015, a rate of \$42.28 per hour:

Ryan Haupt

Heather Kray

IX. REPORTS

A. Committee Reports

B. Superintendent's Report..... Dr. Christman (IX, B)

X. OLD BUSINESS

A. Second and Final Reading of Board Policies

The following policies are being sent to the Board for a second and final reading:

#137 Programs: *Home Education/Home Schooling Programs*

#307 Administrative Employees: *Student Administrative Interns*

#609 Finances: *Investment of District Funds*

XI. NEW BUSINESS

A. Act 80 Days

The Administration recommends approval of Act 80 days for August 21, 2014 and June 11, 2015 for teacher in-services.

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

B. Curriculum Writing Agreement

The curriculum writing agreements are listed in the Board materials by name, elected compensation, amount and anticipated date of completion. (XIII, B)

XIV. VISITORS' COMMENTS

XV. EXECUTIVE SESSION

XVI. OPEN SESSION

XVII. ADJOURNMENT